



Community College of the District of Columbia

A.A.S. Degree in Legal Assistant

Course #	Course Title	Credits	Grade	Semester
7700-101	First Year Seminar	1		
4133-111	English Composition I	3		
4133-112	English Composition II	3		
4535-101	General College Math I	3		
4535-102	General College Math II	3		
6528-104	Intro to Applications of Comp	2		
6528-105	Intro to Applications of Comp lab	1		
5218-161	Legal Research & Writing I	3		
5218-181	Intro to Paralegalism	3		
5207-104	Introduction to Business	3		
5218-162	Legal Research & Writing II	3		
5218-171	Legal Process I	3		
5211-214	Legal Environment of Business	3		
5218-263	Investigative Techniques/Evidence	3		
5218-278	Law Office Administration	3		
	Natural Science Elective w/Lab	4		
	Business or Law Elective	3		
	Business or Law Elective	3		
	Legal Assistant Elective	3		
	Legal Assistant Elective	3		
	Legal Assistant Elective	3		
	Social Science Elective	3		
	Total Credit Hours:	62		

Total Credit Hours for A.A.S. Degree in Legal Assistant: 62-63

SPECIAL NOTATIONS

- **English and Mathematics courses may require prerequisites depending upon results of ACCUPLACER Placement Test.**
- **A “C” or better is required for all courses in the major.**



Community College of the District of Columbia
A.A.S. Degree in Legal Assistant

FIRST SEMESTER

Course #	Course Title	Credits	Grade	Semester
7700-101	First Year Seminar	1		
4133-111	English Composition I	3		
4535-101	General College Math I	3		
5218-161	Legal Research & Writing I	3		
5218-181	Intro to Paralegalism	3		
6528-104	Intro to Applications of Comp	2		
6528-105	Intro to Applications of Comp lab	1		
	Total Credit Hours:	16		

SECOND SEMESTER

Course #	Course Title	Credits	Grade	Semester
4133-112	English Composition II	3		
4535-102	General College Math II	3		
5218-162	Legal Research & Writing II	3		
5218-171	Legal Process I	3		
5207-104	Introduction to Business	3		
	Total Credit Hours:	15		

THIRD SEMESTER

Course #	Course	Credits	Grade	Semester
5211-214	Legal Environment of Business	3		
5218-263	Investigative Techniques/Evidence	3		
	Business or Law Elective	3		
	Legal Assistant Elective	3		
	Natural Science Elective w/ Lab	4		
	Total Credit Hours:	16		

FOURTH SEMESTER

Course #	Course	Credits	Grade	Semester
5218-278	Law Office Administration	3		
	Business or Law Elective	3		
	Legal Assistant Elective	3		
	Legal Assistant Elective	3		
	Social Science Elective	3		
	Total Credit Hours:	15		

Total Credit Hours for A.A.S. Degree in Legal Assistant: 62

SPECIAL NOTATIONS

- English and Mathematics courses may require prerequisites depending upon results of ACCUPLACER Placement Test.
- A “C” or better is required for all courses in the major.